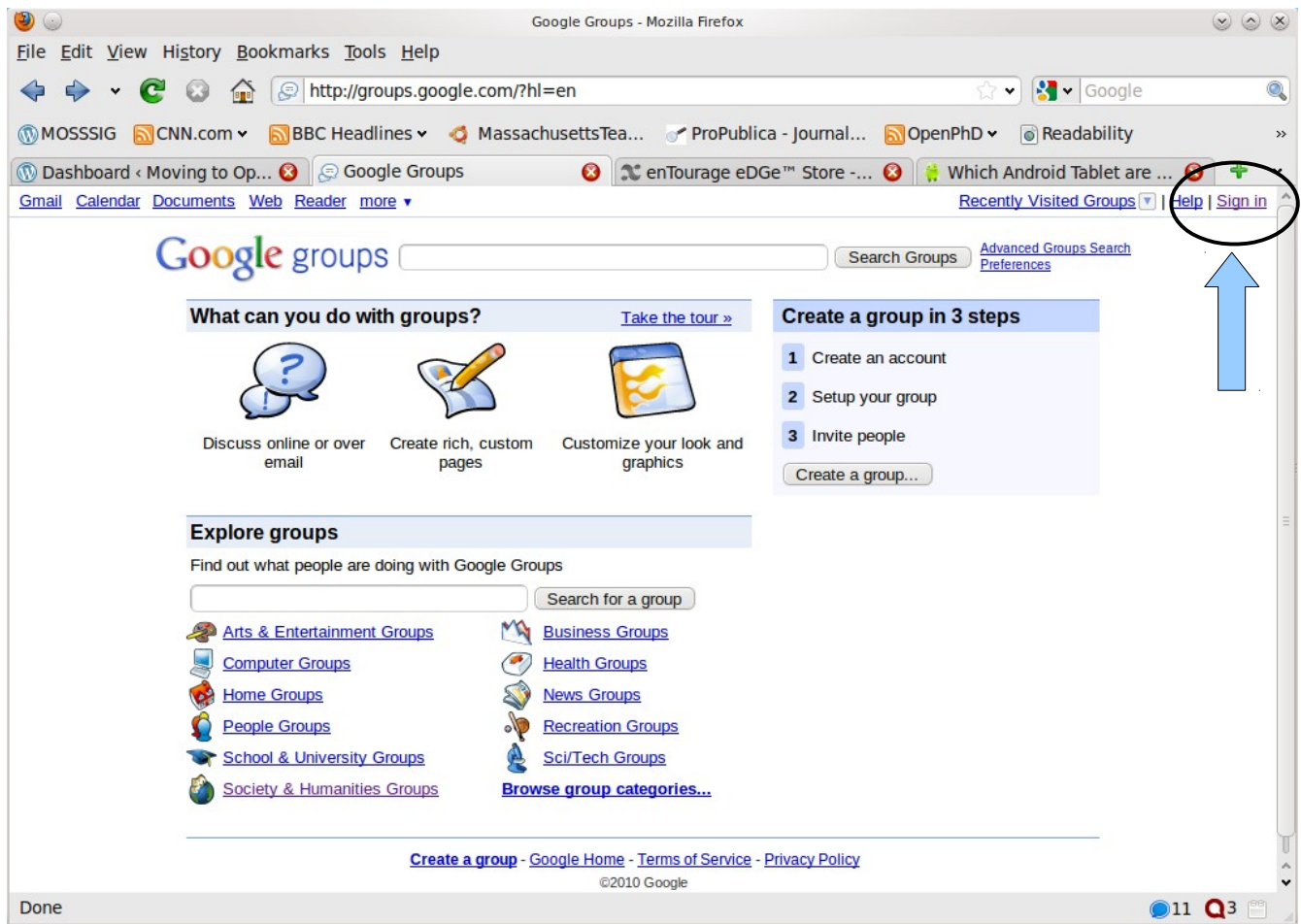


Creating Google Account and Mailing List Membership

Getting onto the Web interface of the NERC11-train Google group requires that you create an account at Google. Start your browser.

Your first step is to go to the main Google Groups page: <http://groups.google.com/?hl=en>
On that screen, go to the “sign in” link at the top-right corner. (See the circle and arrow in the next illustration.)

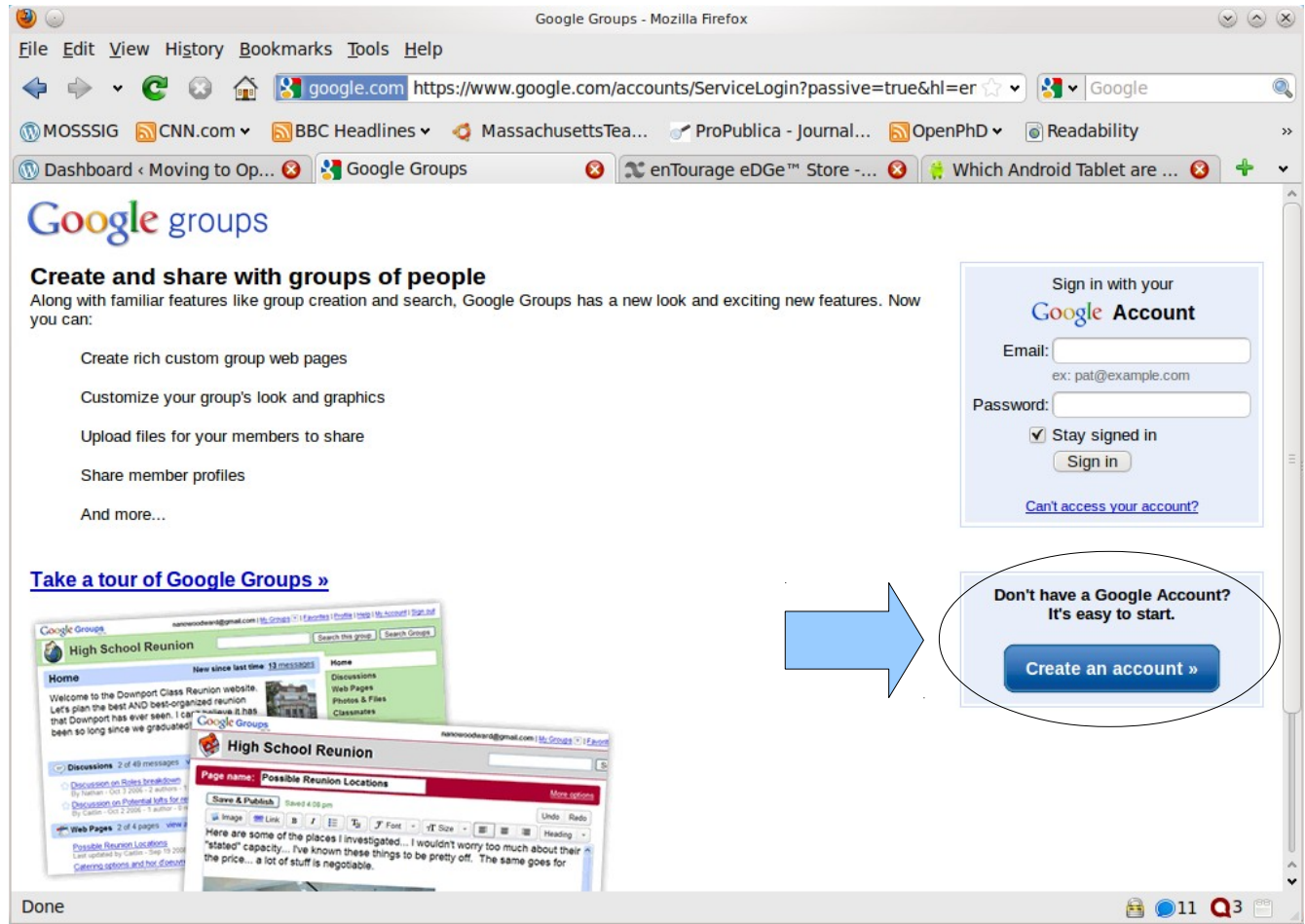


You need a Google account before you can get into the mailing list. It is “hidden” to provide the comfort of a supportive learning environment in which mistakes are welcome. Because it is hidden, it does not show up with an easy search in Google Groups. Open groups are easy to locate through a search of Google Groups.

After you finish creating a Google account, you will want to connect with the actual group by the direct link: <http://groups.google.com/group/nerc11-train>

The “Groups” link takes you to the next page illustrated below.

Find the button circled in the illustration and click it to begin the short process of establishing a Google account. The account will give you access to the social studies groups we've set up, but will also serve as your access to other Google products like the calendar, Docs, etc.



If you have a Google account established before the session, you may simply use the login blanks for email and password. Then help somebody near you get through the steps that follow for creating the account. The whole day is an exploratory experience and sharing/helping others is a big part of effective exploration.

On the following screen, begin filling out your information. Begin with your current real email account. It needs to be a valid account, and you will need to refer to your email during a later step, so open a separate browser window (or a separate tab) to let you access your mail.

Directions continue below the illustration.

Google Accounts - Mozilla Firefox

File Edit View History Bookmarks Tools Help

google.com https://www.google.com/accounts/NewAccount?continue=http%3A%... Google

MOSSSIG CNN.com BBC Headlines MassachusettsTea... ProPublica - Journal... OpenPhD Readability

Dashboard Moving to Op... Google Accounts enTourage eDGe™ Store -... Which Android Tablet are ...

Google accounts

Create an Account

Your Google Account gives you access to Google Groups and [other Google services](#). If you already have a Google Account, you can [sign in here](#).

Required information for Google account

Your current email address:
e.g. myname@example.com. This will be used to sign-in to your account.

Choose a password: [Password strength:](#)
Minimum of 8 characters in length.

Re-enter password:

Stay signed in

Creating a Google Account will enable Web History. Web History is a feature that will provide you with a more personalized experience on Google that includes more relevant search results and recommendations. [Learn More](#)

Enable Web History.

Get started with Google Groups

Nickname:

Location:

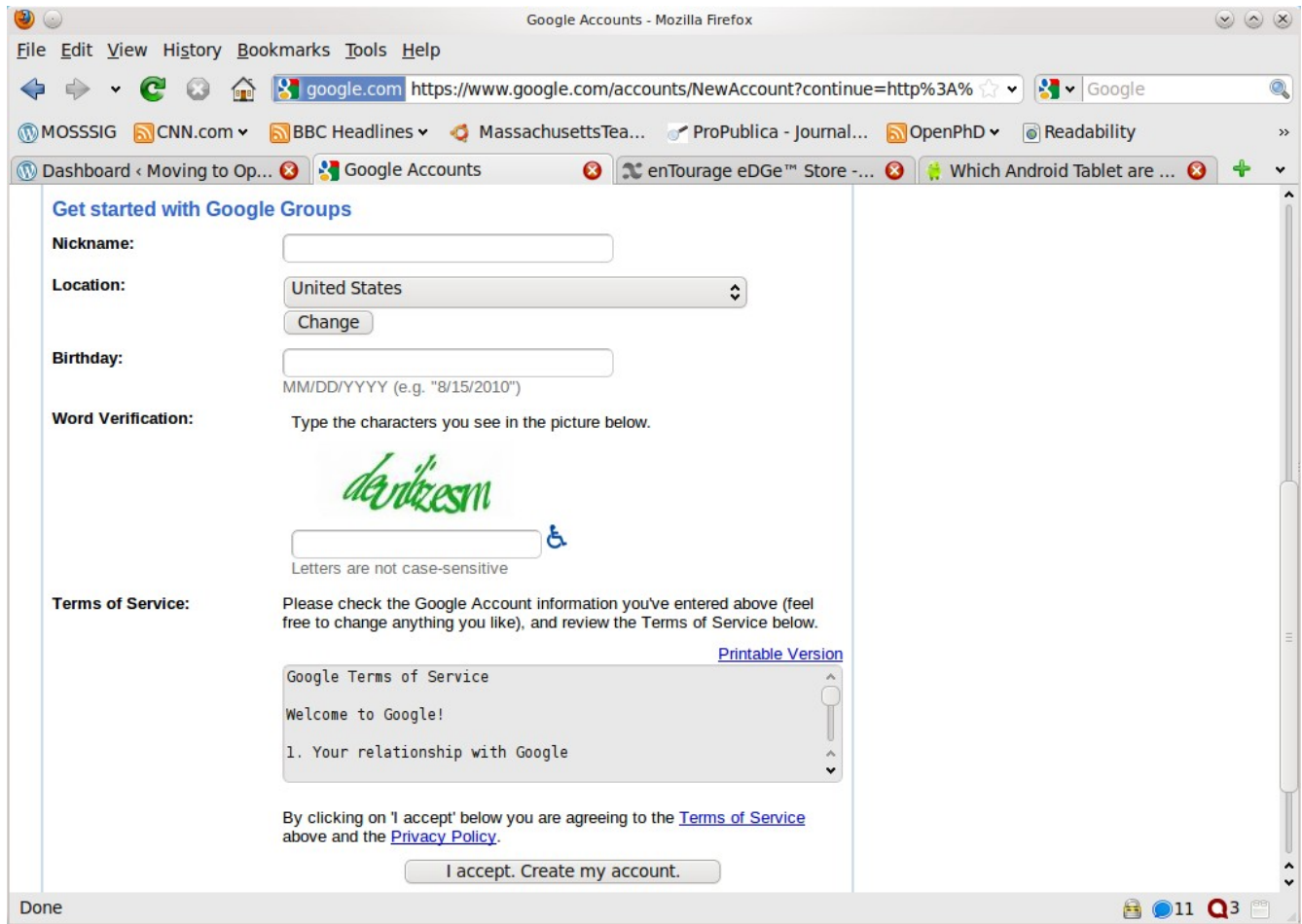
Done

Fill out the requested information in the first section:

- in the first blank, the full email address you use regularly (the one I've used for you in the group)
- in the second and third blanks enter a password like vlue49ox which is NOT the same as your email password. The example I give above is intended to be semi-easy to remember with a reference to Babe the “blue ox” from the tall tale of Paul Bunyon. By writing it with a “v” instead makes it unlikely to be guessed, and the number in the middle increases the difficulty for someone else to guess it.
- Leave the check marks as-is. You can modify the options later in your “profile”. The exception may be the “Stay signed in” box. If you are using a school-owned computer, you may not want to do that.

There is a second section to the screen, so scroll down to continue adding information.

Directions continue below the illustration.



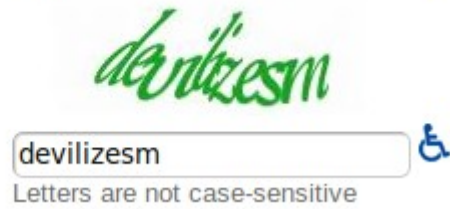
In the second section of the screen:

- fill in a “nickname”. I was unimaginative and used “Algot” but you may choose any nickname you want.
- The birthdate is *not* optional, because you must state you are over 13, and this is the way Google asks that question.
- The next blank is to be filled with the letters you see all twisted around in a graphic text called a “Captcha” which is intended to make it difficult for a computer program to make a spamming account on Google. Google only wants to give accounts to natural humans. It doesn't matter about upper/lower case.
- Finish with a click of the button which says, “I accept. Create my account.” You may wish to read the terms of service, but that's up to you.

If you made any errors while filling the blanks, you will need to do the blanks again. Here's a couple of images to show what happened to me when I entered the Captcha text wrong.

Word Verification:

Type the characters you see in the picture below.



Maybe that third letter is "u" instead of "v"; I don't know. It doesn't matter, really. You'll get another chance to fill the blanks of the form.

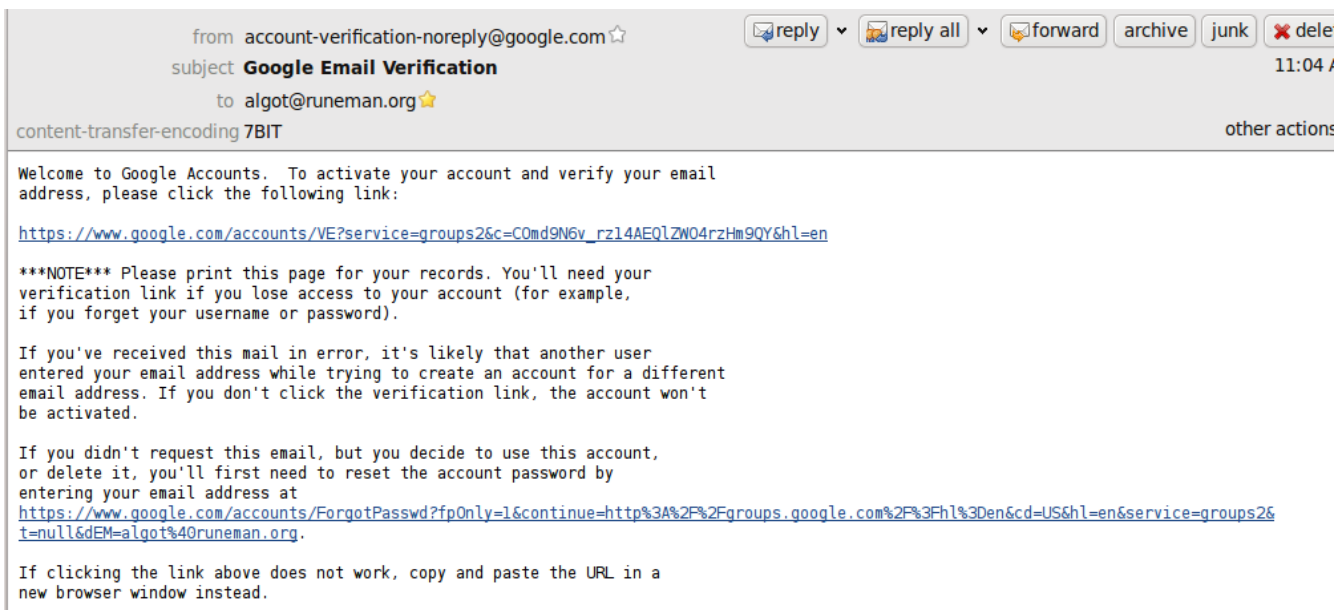
I didn't think I made a mistake, but Google did, so Google gave me a second chance with a different Captcha word. The blank was empty until I typed what you see in the illustration. I'm more concerned that you see the text marked by the thick arrow I've added to the illustration. Note I almost mistyped the word again, but did it right after capturing the illustration.

Word Verification:

Type the characters you see in the picture below.



You should get an email from Google which welcomes you. You will need to confirm the email by following the directions. Otherwise, your account creation will not be completed.



Once the confirmation has been processed, you will see a screen in your browser that congratulates you.

Google accounts

Email Address Verified

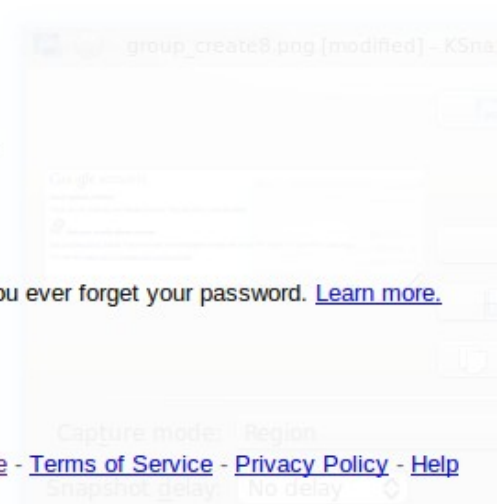
Thank you for verifying your Google Account. Your account is now activated.



Add your mobile phone number

[Add a mobile phone number](#) to your account so that Google can help you if you ever forget your password. [Learn more.](#)

You can also [click here to manage your account profile.](#)



©2010 Google - [Google Home](#) - [Terms of Service](#) - [Privacy Policy](#) - [Help](#)

As a security step, you need to *formally* sign in to the account, next. Remember to use the password for the Google account, not your personal email password.

Google accounts

Sign in to personalize your Google experience.

Google has more to offer when you sign in to your Google Account. You can customize pages, view recommendations, and get more relevant search results.

Sign in on the right or [create one for free](#) using just an email address and password you choose.



[Gmail](#)

Get a fresh start with email that has less spam



[Web History](#)

Access and manage your web activity from any computer



[iGoogle](#)

Add news, games and more to the Google homepage



[Google Checkout](#)

A faster, safer and more convenient way to shop online

Sign in with your
Google Account

Email: algot@runeman.org

Password:

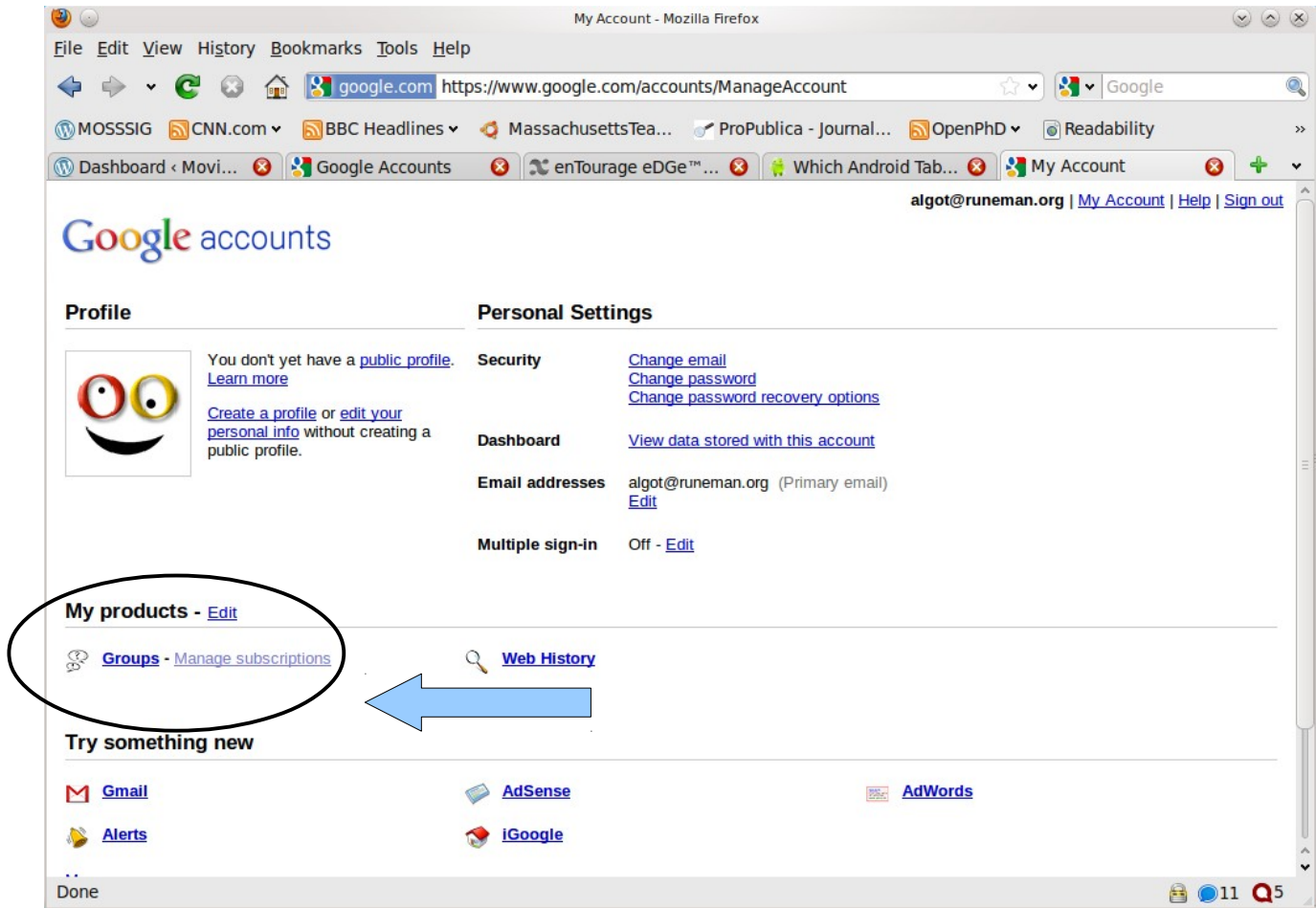
[Can't access your account?](#)
[Sign in as a different user](#)

Don't have a Google Account?
[Create an account now](#)

©2010 Google - [Google Home](#) - [Terms of Service](#) - [Privacy Policy](#) - [Help](#)

The screen which comes up next shows lots of links. The one you want *now* is the link to **Groups** (see circle on the next illustration) so you can officially get working with it. You can come back to this screen any time and work on managing your account by adding a photo and writing a short bio of yourself to let other group users know more about you.

The goal of the session is to help the people who attend become productive.



You need to know the address of the group. Because it is “unlisted”, looking up the group by name does not work. You need to type it into the browser's location blank.

<http://groups.google.com/group/nerc11-train/>

Also make note of the email address which allows you to interact with the list through email.
nerc11-train@googlegroups.com

As you can see in the next illustration, we have a private group so we can make beginner mistakes together. Other groups are open, inviting wide participation. You may decide to join some of them.

NERC11-train

 Search Groups

You cannot view the group's content or participate in the group because you are not currently a member. Members must be approved before joining.

You must be a member of this group to read its archive.

[Apply for membership](#) or [contact the owner](#).

Home

Discussions

About this group

[Apply for group membership](#)

 View this group in the [new Google Groups](#)

Click option: "Apply for membership." I'll get a message that you are ready.

Join

How do you want to read this group?

- No Email
I will read this group on the web
- Abridged Email (*Once per day or for every 100 messages*)
Get a summary of new activity each day
- Digest Email (*Approximately 1 email per day*)
Get up to 25 full new messages bundled into a single email
- Email (*Approximately 1 email per day*)
Send each message to me as it arrives

What nickname do you want people in this group to see?

You can send additional information to the manager by filling in the text box below.

[Apply to this group](#)

About this group

members can post, people can request an invitation to join, only members can read

Description: Providing ongoing support and interaction for Web Tools training begun at the Northeast Regional Conference for the Social Studies (NERC), Sturbridge, MA - April 11-13

Group email: nerc11-train@googlegroups.com

If, for any reason, the process gets hung up, you can directly give me your email address, as a group manager I can add you to the group manually.

You'll get an email with instructions.

If you are ahead, go to your account profile and begin adding to your details. I'll take photos for those who want to post images during the session. Otherwise, add a brief bio, etc. Check what is public and what is private. Reveal only what you wish in the public profile.

Ask for help as often as you need it.
Be liberal in helping if someone asks you.

You are social beings (social studies beings!)
Be social and sociable.
Keep your sense of humor.


Activities: (look for bold type on following pages)

Add a message, a “reply” to the “Introductions” topic through the Web view. Tell us a little about yourself. This is sort of like one of those go-around-the-group things, but done through the mailing list.

Home

Discussions All 4 messages [view all »](#)

- [Introductions](#)
By Algot Runeman - 12:12pm - 1 author - 0 replies
- [Wikis](#)
By Algot Runeman - Mar 22 - 1 author - 0 replies
- [Social Network - PLN - Twitter](#)
By Algot Runeman - Mar 22 - 1 author - 0 replies
- [Blogging](#)
By Algot Runeman - Mar 22 - 1 author - 0 replies

 **NERC11-train**

Introductions [Options](#)

★ 1 message - [Collapse all](#) - [Report discussion as spam](#)

Algot Runeman [View profile](#) [More options](#) Apr 4, 3:12 pm

Add a message here to confirm that you have succeeded in becoming part of the group.

Include obvious stuff in your message to the rest of the group.

Name, school/affiliation, grade level, courses taught, etc.

OS (Windows, Mac, Linux, etc.)
Browser used (Internet Explorer, Safari, Firefox, etc.)

Add more, as you wish, and post the reply to this topic.

[Reply](#) [Reply to author](#) [Forward](#)

In addition to working with the Web browser connection to the group, you may send email directly to the group. If you reply to a message you got from the group, your message will be attached to the topic and expand that series of messages. If you send a new mail to the list address, you will be creating a new discussion topic.

Use email to start a discussion. Send a message to the group email address:

nerc11-train@googlegroups.com

Of course, you can also use the link from any email that is from the mailing list. The more times you come back to the group's page, the more familiar you'll become with it. Explore the old Discussions (A.K.A. "threads") of messages. Any message that is a reply to the one which started a discussion will be added to that thread. If you use a new email subject, you'll be creating a new thread.

If necessary, sign in, but if you left the check mark "keep me logged in" during the account creation, you will get right in. Your browser records a "cookie" on your computer that keeps you from needing to log in each time.

Read the Michigan Social Media Guidelines packet. Do it now or later.

<http://www.voices.umich.edu/docs/Social-Media-Guidelines.pdf>

During the later parts of the session, send emails/or use Web connection to reply to the appropriate topics to post observations and ask questions.

The Google group provides us one way to keep in touch. Email is a "push" method. You don't need to remember to check the ongoing discussion on the Web. New messages are pushed out to your email. As long as you routinely read your email, you'll stay connected.

The preferred method for initiating discussions or asking questions after the session is to use the email list (Google group: nerc11-train@googlegroups.com for email and <http://groups.google.com/group/nerc11-train> for Web access using your browser.

If you have difficulty later, after the session has ended, give me a call.

cell number 508-380-4820

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