

MassCUE Board Meeting
Holiday Inn, Worcester
March 3, 2000

Members present: Bev Reber, Pat Trotman, Arthur Jackman, Nancy Vose, Algot Runeman, Lelia Richardson, Linda Colvin, Marcy Reed

Call to Order: 5:10 (no quorum)

Secretary's report (no vote)

Treasurer's Report

1. accounting system (budget) new accounts on Quickbook Pro and Arthur reports that bill paying has been delayed during the setup process.

(5:15 Marcy arrived here)

Account numbers are created in relation to old system to keep users from being confused. Next FY could be the time to institute new numbering system. Lelia should be able to assign numbers on bills before forwarding them to Arthur. Once we settle the numbers in place, we can get others in MassCUE to use the numbers when submitting receipts. Board should please assess the list of accounts to see if there are areas not covered.

2) Cash on hand? Currently entering the data back to the beginning of the fiscal year. Therefore, the current treasurer's report cannot reveal it. Data in through Jan 2000

All income in \$85,533 less about \$18,000 bills still to enter.

3) Custom report Net Income down almost negative \$12,000 with still about \$18,000.

Nancy notes that MEET grant is \$25,000 by Sept 2000 and expects another \$10,000 for this year.

4) Arthur has still to compare the approved budget against the figures we approved as a board. Arthur also plans to use the laptop his school is purchasing to keep MassCUE's figures on hand so he can refer to actual data in QuickBooks.

5) Next fall we can be sure to get more details for our bill from the Host conference hotel.

6) We only need account breakdowns within a category when we need to keep track of a year-related item like the conference. (Note 99% of vendor money for tables comes in "this year" for "next year's" conference which crosses the fiscal year boundary.)

Arthur is concerned about the "Net" of the organization's finances.

Marcy - request separation of conference planning meeting expenses from the expenses of hotel at the conference itself.

Financial committee? no volunteers so far.

Arthur expects all the data to be entered and up to date for the next meeting.

(No Vote)

Committee Reports

Conference

Marcy - meeting on Feb 10 and one scheduled for April 3.

Workshop committee formed (25 people present)

Keynote Wed - Leanne Potter (National Archives - Classroom ...) Lelia has heard Stanford calls here presentation a "10."

No Fee.

For the other keynote, looking at Henry Jenkins (recommended by Linda C.) who has published an article on the digital age. He may be an Ivory Tower type. Maybe not in tune with classroom reality.

Tues, Wed, Thurs (Tues is pre conference)

2001? Three days not available in the same week at the Host.

Vendor data packet (vendors who have returned contract).

MCAS commentary

Statehouse day

May 11 - Online Environments - Research, Models and Developing Resources

Cannot handle more than Max of 500. 300 maybe a realistic number

Advertising by email as much as possible.

Cost for board members? - same as regular attendance.

Web Page -design committee

No discussion tonight.

ITS certification

(document) Nancy wants to speak at the board of education to try to get position to specifically extend beyond tech skills which the proposed certification. Sandy... Deputy commissioner.

Old Business

None

New Business

Appointment of new board members (though on agenda not done without a quorum)

Conference attendance of president - pay president going forward

Nancy needs to know status in prep for next month's meeting.

NECC attendance proposal, oral

Please state, preferably in writing, the benefits of such attendance to MassCUE.

Someone should provide a report after conference attendance if the cost to attend was paid by MassCUE.

Nancy has had requests to do Grantwriting workshops for SIGS, should this be a paid thing? Nancy plans not to do more this spring. SIGs generally don't charge for speakers.

Does the board plan to continue paying a consultant's fee for the president?

The consensus is that the board may not approve further expense.

If we don't pay a consultant fee \$15,000 so that MEET grant can/will reimburse us.

Dissemination cost \$10,000. If the grant only pays MassCUE for paying the consultant fee to administer/manage the dissemination, is there a net benefit to the organization?

Even if we move forward to pay for the [consultant] president position, the informal consensus is that the board will probably not be able to continue working at the same level as the past. Therefore, Nancy will need to expect to get a paying position beyond MassCUE.

There is reason to expect that future grant receipts might be allow us to pay additional consultant fees.

Acquire Tech Corp web site - Proposal to MassCUE from Mass Tech Corps to provide promotion of the Mass Tech Corps web site. The current system does not work. This is an offer to give us \$5000 to promote this.

This is a way for industry to look good. Need to ask for volunteers on site.

What are the expectations they have of us for the \$5000 donation?

Nancy will ask for a specific proposal for the board to vote on next month.

Is this a way to get help at schools?

Initial funding effort (SIG/Web focus) Driscoll

SIGs dissemination role? If we had to plan SIG meetings a full year in advance, it would be too much. Most SIGs operate month to month.

Where is the towns' responsibility in this kind of thing.

Need a subcommittee for developing this concept. In-service. Need core of people. Not just the president. Can't take on the responsibility for getting a grant job done without having more people. "Nancy, as a consultant to MassCUE, will do..." might work as a proposal. Need to make the grant committee to lay out a detail of the grant work proposal. Who does what? etc. Personnel.

Nancy has decided to move ahead to write the letter as a personal note. not on MassCUE letterhead. Calendar will get shorter with fewer grantwriting SIG meetings run by Nancy. Will SIG meetings cost us money that we don't have? Cash flow stopped us from continuing. Critical change period is over.(?) Business plan. Could we have done more with an executive director?

Though we have been talking about it, our committees aren't in place. Staff of committees cannot be the board alone. Need infrastructure to take the load off the board members directly. Conference committee is good example/model where membership is broad. Marcy is the NOT the one person who is running the conference.

Need to have some kind of regional groupings meetings/subcommittees. Appointments to these committees. Various SIGs only respond to a SIG leader's request to call a meeting.

7:07 meeting called to an end.

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Minutes March 3, 2000